

# 24<sup>th</sup> Annual CELEBRATE! WEST HARTFORD Arts and Crafts Show 2010

**Saturday, June 12 ~ 10 am - 6 pm**  
**Sunday, June 13 ~ 12 Noon - 6 pm**  
**RAIN OR SHINE**

**Qualifications:** Works are accepted in all major arts & crafts categories. Exhibitors are accepted based on the originality and quality of their workmanship, the appropriateness of their products for this market, and on the availability of space within specific arts and crafts categories. Only the original work of the participating exhibitor may be sold. Imports, works made from kits of any kind, manufactured articles, gourmet foods, candles, and personal care/beauty products are excluded. Sale or exhibit of items not listed on the application form will not be allowed. Booths will be monitored throughout the show.

**Jurying:** Juries are held February 15, March 15 and April 15. Applicants will be notified of their acceptance, rejection or wait list status shortly thereafter. Those not accepted will receive their refunded space fees at that time. Once a category is full, applications will continue to be juried, and approved applications will be placed on a waiting list. Late applications will be considered only if the particular category is still open. Participation in a prior year's show does not guarantee acceptance for the current year's show.

**Requirements:**

1. Three slides, photos, or jpeg files of representative work to be sold at the show. Email jpeg files to: [barbarab@westhartford.org](mailto:barbarab@westhartford.org)
2. One slide, photo, or jpeg file of complete set-up. Email jpeg files to: [barbarab@westhartford.org](mailto:barbarab@westhartford.org)
3. Enclose a stamped, self-addressed envelope for return of slides or photos, and/or jury notification.

**Sales Tax:** Connecticut State tax laws require all exhibitors to have and display a valid Connecticut State tax number. To apply for a Connecticut State tax number, e-mail: [Theresa.Figueroa@po.state.ct.us](mailto:Theresa.Figueroa@po.state.ct.us) or call the Connecticut Dept. of Revenue Services at (860) 297-5962, in state long distance (800) 382-9463, or write to the Dept. of Revenue Services, 25 Sigourney St., Hartford, CT 06106-5032. Exhibitors are responsible for handling sales, providing change, collecting payments, and reporting sales tax (6% in Connecticut). The show may be monitored and exhibitors not in compliance will be asked to leave. No refunds will be granted. If your sales tax number is pending, please notify Barbara Belmont ([BarbaraB@westhartford.org](mailto:BarbaraB@westhartford.org)) when you receive your tax number.

**Spaces:** Spaces are adjacent with no walkways in between. All set-ups must be enclosed in white tents with side panels so they can be secured at night. Tents and display units must fit within the space perimeters. Overhangs cannot extend into the aisles. While every effort will be made to accommodate special requests, final space assignments will be made at the discretion of the committee. It is the responsibility of the exhibitors to provide their own display equipment (tents, tables, chairs, counters, etc.). Electricity is not available. Spaces cannot be shared.

**Space Fees:** Space fees are non-refundable, unless the jury denies participation. Full payment of space fee must accompany the application form. Checks may not be postdated. We accept payment by Visa or MasterCard.

**Security:** Exhibitors may leave their booths, tents and displays up overnight. Although general security will be provided on site from 6 pm Saturday to 6 am Sunday, it is recommended that all merchandise be removed from the booths overnight.

**For further information please contact:**

Barbara Belmont (860) 561-7515 E-Mail: [barbarab@westhartford.org](mailto:barbarab@westhartford.org)

Web site: [www.celebratewesthartford.com](http://www.celebratewesthartford.com) Fax: (860) 561-7519